



Iowa Department of Transportation

Office of Vehicle Services
Park Fair Mall, 100 Euclid Ave.
P.O. Box 9278
Des Moines, Iowa 50306-9278
515-237-3078

For Dept. Use Only	
Check # _____	Amt. _____
Date _____	By _____
NTR _____	

AIRCRAFT REGISTRATION APPLICATION

Name of Owner(s) _____ Tel. # _____	Serial # _____ "N" # _____
Street Address _____	Make _____ Model _____
City _____ State _____ Zip _____	<input type="checkbox"/> Home Built
Contact Person _____ County # _____	Yr. of Mfg. _____ Purchase Price \$ _____
S.S. # or E FEI # _____	Manufacturer's List Price \$ _____
	Base Airport Abbrev. _____

Check one: Airworthy (1) Unairworthy (2) *(a signed explanation of unairworthy status **must** accompany this application.)*

Type of Aircraft: Antique (B) Glider (1) Helicopter (2) Single Engine (3) Multi-Engine (4)

Primary Use of Aircraft: Scheduled Airline (1) Business (2) Personal (3) Medical Helicopter (9) Dealer #A _____
 Fixed Base Operator (FBO) (7) Rental Lease

Fuel Type : Avgas (A) Jet (J) Mogas (Auto) (M) No Fuel (glider, etc.)

Date of purchase _____ or Seller's Name _____
 Date brought into Iowa _____ or _____
 Date aircraft became airworthy _____ Seller's Address _____

Use Tax Tax enclosed Back Fee's _____
 Purchased by a licensed aircraft dealer for resale, rental or lease - Tax ID Penalty _____
 Exempt *Evidence of use tax exemption **must** accompany this application. *Registration Fee _____

I certify under penalty of perjury that the foregoing is true and correct. *Use Tax _____

Date Signature in ink **TOTAL DUE** _____

Aircraft Registration Application Instructions:

When an aircraft other than a new aircraft is registered in Iowa, the registration fee shall be based upon the number of years the aircraft was previously registered.

1) Please complete the application in full.

2) The fees are determined by the aircraft's use:

- a) Scheduled airline used for interstate operation - \$100.
- b) Fixed base operator providing general public service - \$100.
- c) A dealer whose sole purpose is transporting, testing, demonstrating, selling or delivery - \$10.
- d) A helicopter used exclusively as an air ambulance service - \$1,000.
- e) Aircraft which is 30 years old or older and is for personal use only - \$35.
- f) All aircraft used for business g) Aircraft less than 30 years old which is used for personal use only,
the following schedule applies: the following schedule applies:
(rounded to the nearest whole dollar with a minimum registration fee of \$35).
 - Manufacturers list price x 1% = 1st years fee
 - Manufacturers list price x .75% = 2nd years fee
 - Manufacturers list price x .50% = 3rd years fee
 - Manufacturers list price x .25% = 4th year and older.

An aircraft shall not be registered for a fee of less than thirty-five dollars or more than five thousand dollars.

- h) An aircraft which has been assembled (home built) and no established manufacturer's list price exists, the cost of the aircraft kit and any additional parts shall be totaled and used as the manufacturer's list price in determining the registration fee. The 5% use tax is due on the aircraft kit or additional parts if sales tax was not paid at the time of purchase.

3) Unairworthy aircraft are required to be registered but are exempt from the annual registration fee until the aircraft becomes airworthy.

Transfer of Ownership within Iowa:

A purchaser of an aircraft who will be basing and operating the aircraft for thirty days or more in Iowa shall provide the notice of Transfer of Ownership and the Aircraft Registration Application fully completed to the department within 30 days of purchase date. If current, registration fees shall transfer to the purchaser of the aircraft. The Notice of Transfer of Ownership must be submitted within 30 days from the date of purchase to avoid a \$5 transfer penalty. (See use tax below.) Any delinquent registration fees and penalties must be paid at the time of transfer.

Registration Process and Penalty:

When registering a newly purchased aircraft or an aircraft brought into the state, you have 30 days to complete the registration process, starting with the date of purchase or the date an aircraft is brought into Iowa. If you fail to register your aircraft within that time period, a monthly penalty of 5% of the registration fees will begin to accrue on the first day of the month following 30 days from the date of purchase or date the aircraft was brought into Iowa.

Use Tax:

The 5% use tax will be collected by the Iowa Department of Transportation's Office of Vehicle Services at the time an aircraft is registered in Iowa. Payment should be sent with the application, along with a copy of the purchase agreement and fees for annual registration. You may be exempt from tax if: 1) a letter of exemption from the Department of Revenue and Finance is submitted; or 2) the aircraft was purchased by a licensed aircraft dealer for resale, rent or lease. If you have questions regarding tax exemption, please contact Taxpayer Services at 515-281-5603.

**PLEASE RETURN COMPLETED APPLICATION ALONG WITH YOUR CHECK PAYABLE TO
THE IOWA DEPARTMENT OF TRANSPORTATION AT THE ADDRESS ON PAGE 1 OF THE APPLICATION.**